

## **Meadowlane School Council Meeting #2**

October 22, 2025

### **Intro/Meeting Kick Off (Sherri)**

Round table intros.

Attendance taken - 10 present (including 3 staff - non voting) & 1 online

Sample Code of Ethics provided and also posted online

- Working to create a Meadowlane version combining various sources/templates

### **Clarification of items from last meeting: (Sherri)**

- AGM - end of year, annual general meeting, wrap up, opportunity to discuss any amendments we want to document. Can decide if this is something we want to incorporate.
- Community members can attend and vote
- 2/3rds in attendance needed to pass a vote - no minimum attendance size required
- Agendas are posted and will indicate if there are votes
- Go forward - Martin to send email reminders ahead of meeting
- Prior minutes and agenda will be posted on School day, possibly website in the future ●
- Given our bylaws, need to declare that Julie & Sherri are both board employees ●
- Acknowledge by signing attendance, attendees are acknowledging the code of ethics

### **Treasurer's Report: (Jenn)**

Last year's financials have been closed, roll over has happened already.

- \$24,554.67 balance - rolled over from last year
- Plus - \$302 for Popcorn sales that closed October 19th - additional cash sales will trickle in as they happen.
- Less - \$12,047.23 - last years expenses that posted this year -author visit, slide, fridge ●
- Net income \$12,809.44

Forecasted expenses - \$3500 Guelph grotto, \$300 allocated per educator (13-14) for classroom needs

We often get tax credits but some were already realized

- Confirmed Fridge and Slide posted amount on our accounts have had tax removed

Pam signed off on the roll over - accounts have been tidied up by Shannon - all is in order.

### **VP Report (Sarra Beemer)**

- Welcome sign in foyer - students are enjoying, it's a wonderful piece to allow everyone in our building to see themselves reflected. Aligns with recent PD Day focus/learning on equity and inclusion - black and white colour is intentional as it's an accessibility feature
- Cost \$650 - a motion put forward and seconded to vote to cover the sign in full ● Note from Jenn, if we approve, we aren't putting our self in a deficit position - can cover this and planned expenses
- VOTE - 7 vote yes, 1 abstained = PASSED

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- Linked financial discussion - how do we preplan/save on the off chance something happens to a major playground given it would be a substantial cost - how can we allocate money, while maintaining all the requirements of not holding over money.
  - We'd need some quotes/indication of the life expectancy of the play ground to have a 'plan' to justify holding over funds for those projects
  - Goal of not holding money over is that it benefits current students
  - Discussed bringing someone with expertise on the policies to a future meeting

### **Principals Report (Pam Mustin)**

- Guelph Grotto activity confirmed for Feb 17-20, 2026 - 4 days
- Chocolate fundraiser - planned for when the Nutrition for Learning budgets were cut as funds are needed for this, was unaware of the usual Rheo Thompson fundraiser at the time.
  - Dates - kick off assembly Nov 14 - runs for 2 weeks, we get incentives from the company that will be used to provide prizes and motivate students
  - Focus - raise funds for Nutrition for Learning
  - Also, goal to build engagement and responsibility in the children by having them invested in this initiative
  - There will be an opt out option for families who do not want to participate.
  - Box contains 20 items to be sold - remaining can be returned
  - Concern expressed if children open and consume, then parents have to pay for it - need a method to reduce this - possible solutions: tape it, have teachers assist ● Photo retake day November 7th - in afternoon

Parents Reaching Out Application - PRO Grant - information given to Jenn, focused on Parent involvement initiatives (speakers, etc).

- Want to ensure there is show up/by in historically, we've had poor attendance) - perhaps we focus on resources for families to access. Previously discussed reading and making it more accessible for families with language barriers.
- Perhaps child care is key for attendance
- Application Deadline - due November 28th
- Awaiting information for PIC Grant

### **Teachers Report (Sarah Knapp)**

Lots of great activities and initiatives happening within the school -

- Terry Fox Run
- recognized orange shirt day with virtual assembly that was well received with in-depth convos in classes
- ENOVA came and did a presentation on electrical safety,
- Starting CARING assembly's monthly to focus on those attributes
- celebrated Diwali on Monday and provided resources for the teachers to use in classes
- Soccer intramural are happening so students can be part of a team
- Choir has started

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- Math and Language support teachers are present connecting with classroom teachers to assist students

Food 4 Kids - started in the summer, it is different than Nutrition for Learning and focuses on sending food home with kids on Fridays so they can eat over the weekend. 11 children are currently participating. Applications are required and there is a waitlist.

### **VP Updates Continued (Sarra Beemer)**

Took a look at what resources we have for kids and noticed a need for new sports equipment to support intramurals and other activities, specifically:

- Elephant skin balls, basketball, hula hoops, soccer balls, orange pylons ● Use approved vendors for quality items, where are they made, liability risks, etc. ● Approx 60 items
- Total Need approx. \$1338.49
- Motion made and seconded to vote to approve the full amount.
- VOTE - 100% agreement to approve full expense

### **Fundraising Update (Martin)**

#### **Event Schedule for 2025/2026**

Movie Night Oct 24 - focus is 'community building event' not fundraiser

- We will sell candy at the event - with options for gelatin free and gluten free options

Terra Cotta Cookie Dough - main holiday timed fundraiser

- November 17-December 1st \*was noted, should be November 14 given PD Day
- Pick up by parents December 17th
- Will overlap with chocolate fundraiser but we'll clearly communicate what the money is being used for and different price points of this fundraiser versus chocolate ● Focus - to raise money to support the new sports equipment and also purchase additional based on results.

Cake Pops - replacing Feb 10 popcorn day so no double ask of parents

- BonApatreat Bakery - local, small business will supply them
- Parents will be able to purchase on school day like popcorn sales

Baden Coffee

- Orders collected Feb 9-19
- Parent pick up Mar 9
- Focus - TBD, we'll communicate the use of the funds to parents closer to

Spring Movie Night - Apr 23rd - prior to PD Day

- Focus will be community building - not fundraiser

Fun Fair/BBQ - May 20th

Motion made and seconded to approve all slated events above.

- VOTE on all initiatives: 100% agreement

### **End of Meeting (Sherri)**

Deferred to next meeting: discussion on hot lunches

Future meeting topic - someone to discuss financial requirements

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Remaining meetings:

November 6th

January 28th

February 25th

March 25th

April 22nd

May TBD